

Arbiter FAQ's (Frequently Asked Questions)

How do I access the Arbiter?

From our Web Site (ShoreTrackOfficials.com), click the Arbiter tab at the top of any page.

Shore Track and Field Officials' Association - The Arbiter - Competition Scheduling Program



The Arbiter is a computer program used by the NJSIAA for scheduling in all sports. Shore Track Officials' began using this system in Spring 2008.

[Sign in to the Arbiter](#)

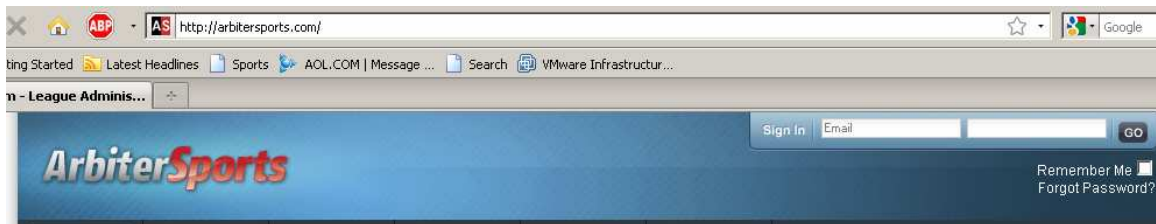


Click 'Sign in to the Arbiter'

or

From any Browser (Google, Internet Explorer, Mozilla), enter the following into the command line:

www.arbitersports.com



Example:



(the remainder of the line will be filled in automatically)

How do I sign in to my Account?

From the Home Page,

A screenshot of a web browser showing a sign-in form. The form has a 'Sign In' button, an 'Email' input field, and a 'GO' button. Below the input fields, there is a 'Remember Me' checkbox and a 'Forgot Password?' link.

- Enter your Email address
- Enter your password

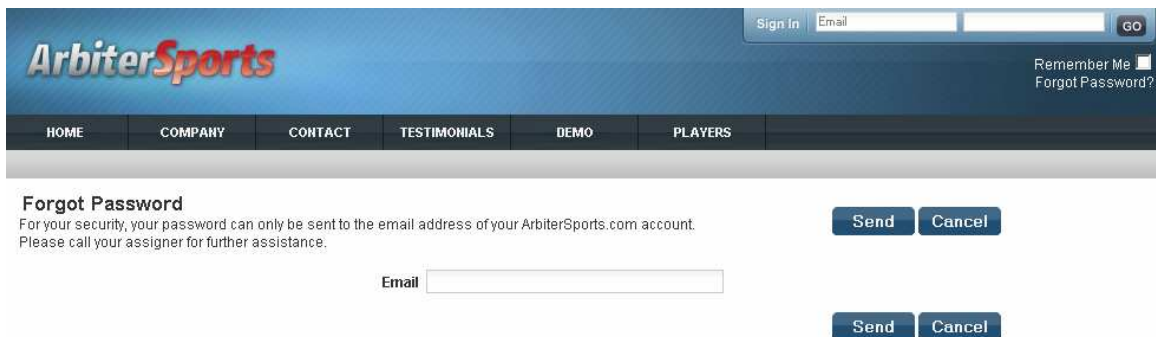
Tip: If you will always use the same computer, check the box marked: 'Remember me'

This will save both your email and password

To Continue, Click:



Tip: If you forget your password, click '**Forgot Password**'. and this screen will display:

A screenshot of the 'Forgot Password' form on the ArbiterSports website. The form is titled 'Forgot Password' and includes a message: 'For your security, your password can only be sent to the email address of your ArbiterSports.com account. Please call your assigner for further assistance.' There is an 'Email' input field and two 'Send' buttons. The top of the page shows the 'ArbiterSports' logo and a navigation menu with links: HOME, COMPANY, CONTACT, TESTIMONIALS, DEMO, PLAYERS. The sign-in form from the previous image is also visible in the top right corner.

Enter your email address and click



Then,
Sign on to your Email and retrieve your password

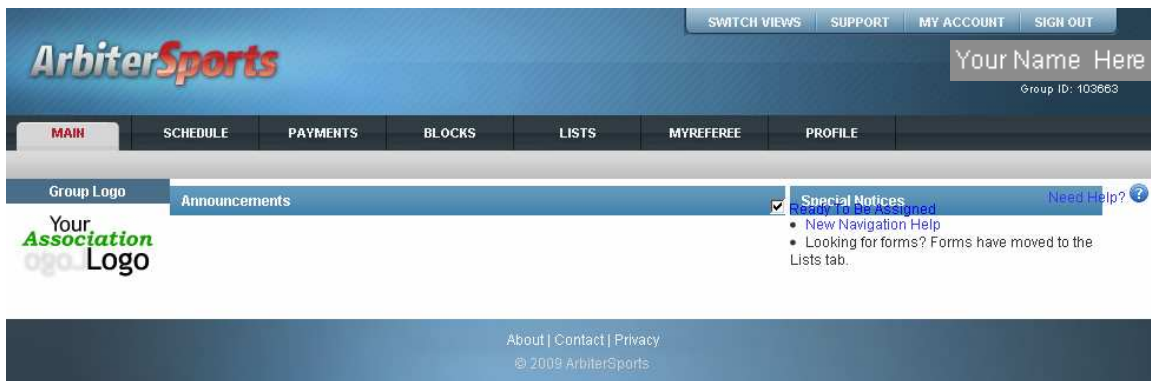
How do I Exit the Arbiter?

Click **Sign Out** located in the Upper Right Corner of the screen



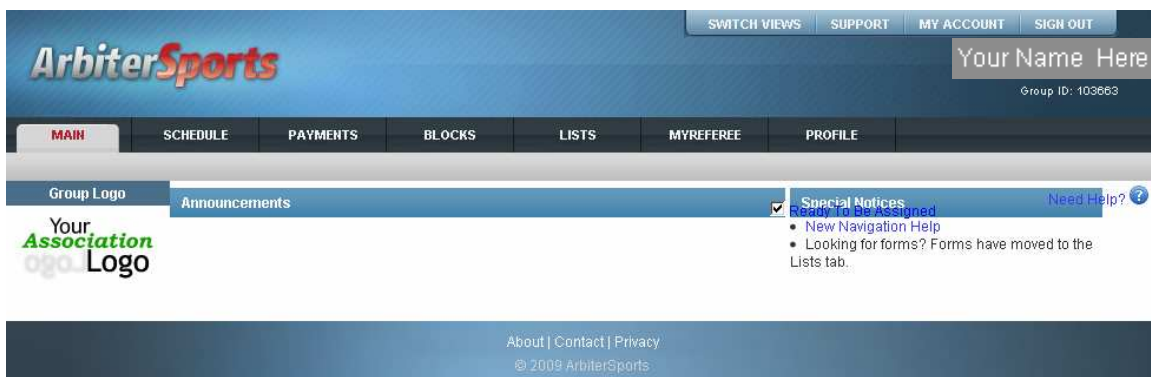
How do I make changes to my account?

Your Account Home Page looks like this:



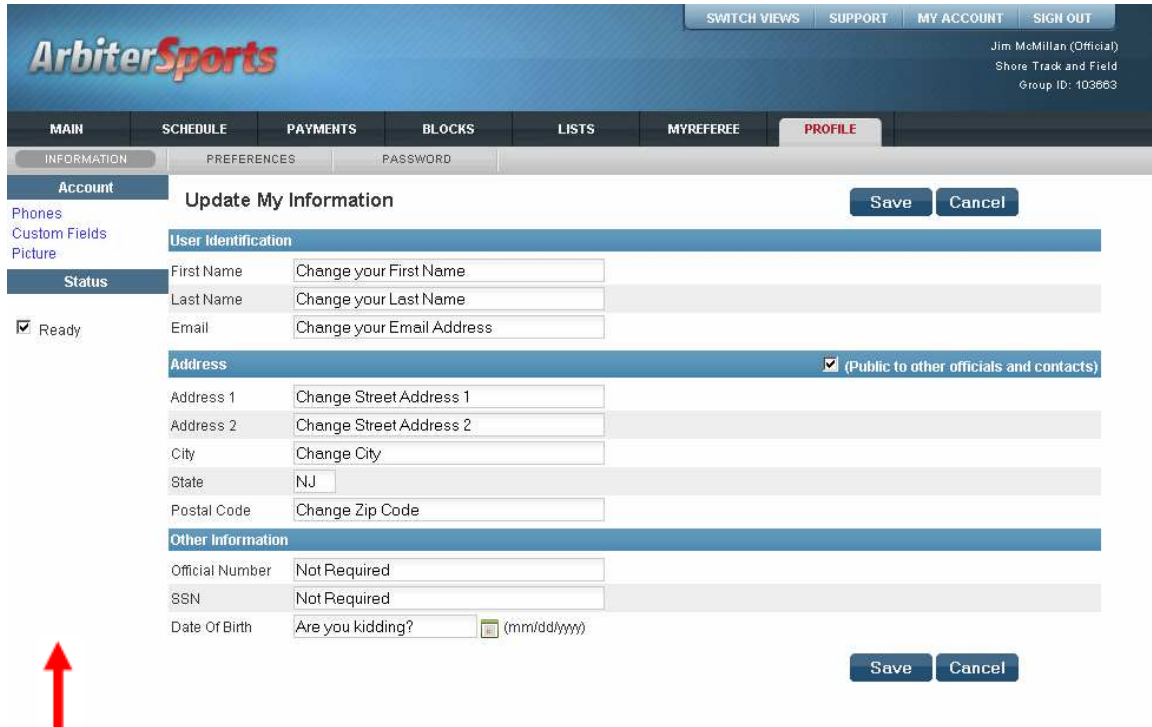
How do I change my Address?

Click either 'My Account' or 'Profile'



Make any necessary changes to the fields (below)

Click  to keep,  to discard.



Make sure this box is checked to denote your availability

Tip: Mark your record Public to include your information on all Shore Track lists

How do I Change my Phone number(s)?

From the Information screen, Select Phones



Your list of phone numbers is displayed in priority sequence

ArbiterSports

SWITCH VIEWS SUPPORT MY ACCOUNT SIGN OUT

Your Name Here
Group ID: 103663

MAIN SCHEDULE PAYMENTS BLOCKS LISTS MYREFEREE **PROFILE**

INFORMATION PREFERENCES PASSWORD

Phone Numbers Your Name Here

Public phone numbers will display in the order listed here.

Exit

	Type	Phone Number	Extension	Public	Note	Up	Down
	Cellular	C -		☒			
	Work	W -		☒			
	Home	H -		☒			

Exit

To **add** a phone number, Click

ArbiterSports

SWITCH VIEWS SUPPORT MY ACCOUNT SIGN OUT

Your Name Here
Group ID: 103663

MAIN SCHEDULE PAYMENTS BLOCKS LISTS MYREFEREE **PROFILE**

INFORMATION PREFERENCES PASSWORD

Phone Numbers Your Name Here

Public phone numbers will display in the order listed here.

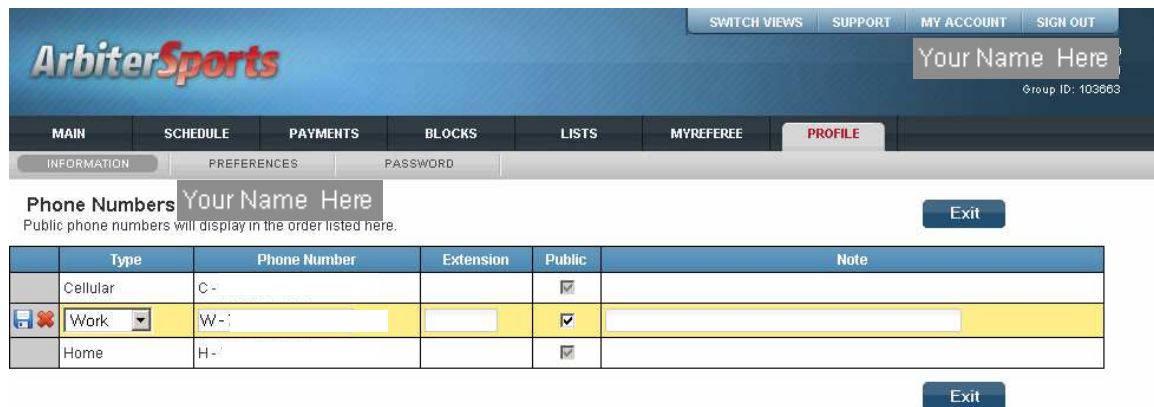
Exit

	Type	Phone Number	Extension	Public	Note
	Cellular	C -		☒	
	Work	W -		☒	
	Home	H -		☒	
	Home			☒	

Exit

- Select the type of phone (Home, Cell, Work, etc) by clicking the box in the 'Type' column
- Enter your phone number. While not required, it is recommended to use hyphens between the numbers and prefix the number with the type (H for Home, C for cell, etc)
- Enter the extension if applicable
- If your other numbers have been checked 'Public' the new number will be checked as well. You may un-check this column
- Add any note if applicable
- When you are completed, Press to save the new number
- To discard your changes, Press
- Either selection returns you to your Phone List
- Click to exit the Phone section

To **change** any of the numbers on your record, click  on the line you want to edit



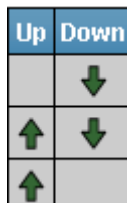
Phone Numbers Your Name Here
Public phone numbers will display in the order listed here.

Type	Phone Number	Extension	Public	Note
Cellular	C -		☒	
Work	W -		☒	
Home	H -		☒	

- Make your changes
- To save your changes, click the  on the left
- To cancel without saving, click the 

Note: There is currently no way to delete a phone number. We recommend that you edit the number, remove all digits and save it

To **change the priority** of the phone numbers on your record, click the Up or



Down arrows  in the Right columns to rearrange the sequence.

How do I change my Password?

From the Profile (My Account) Section, Click Password

A screenshot of the 'Change Password' form in the ArbiterSports profile section. The form is titled 'Change Password' and includes a subtitle 'Change your password information and click 'Change' when you are finished.' There are two buttons: 'Change' and 'Cancel'. Below the subtitle, a blue banner states: 'Before we can change your password, we need you to enter your old password.' The form has three input fields: 'Current Password:', 'New Password:', and 'Confirm Password:'. A blue banner below the 'New Password' field states: 'Now enter your new password in both fields below. (Be sure that your caps lock is not on as passwords are case sensitive.)' There are two buttons at the bottom: 'Change' and 'Cancel'.

Enter your **Current** Password in the top field

Enter your **New** Password.

Re Enter your **New** Password in the third field

To **Keep** your Password, Click

Change

To **Discard** your changes, Click

Cancel