

Shot Put Officials Duties

Plan arrival time

- At least ½ hour before the start of a dual meet
- At least 1 hour before the start of a relay meet

Check in at Meet Site

- With referee (Dual) or Meet Director (Relay Meet)
- Review Event directions / changes

Get meet information

- Dual Meet
 - Get clipboard (if provided)
 - Get measuring tape
 - Get Score sheet(s) for SP competition
- Relay Meet
 - Get event information
 - * Starting time of event
 - * Order of throwing (boys/girls) and/or Division
 - * Pick up clipboard(s) and measuring tape
- Coordinate responsibilities with other event officials

Equipment List

- Uniform
- Rule and Case Book
- Pens/Pencils
- Clipboard
- White Athletic Tape
- Duct Tape (to differentiate boys marks from girls if back to back)
- Tape Measure
- Stop watch and Regular watch
- Plastic bag (for clip board in case of inclement weather)
- Elastic bands

Inspect Area

- Check event site
 - toe bar
 - throwing sector
- Check surrounding area for obstacles and remove or cover any
- Check spectator area for safety issues

Check in the competitors

- Get names and competing schools (Dual)
- Collect cards (relays, invitationals, etc)
 - separate boys and girls

- seed by heights (lowest to highest)

Verify your paperwork

- Athletes name
- Schools entered (especially for meets contested by divisions)

Warmups

- 1 flight at a time
- 2 throws per athlete

Before Competition begins, call athletes together and review rules

- Introduce officials
- New state rules
- Proper Uniform
- No Jewelry
- 60 seconds after called
- Within 10 minutes of completion of other event(running)
- Once in the ring must pause before attempt
- Shot must not be behind or below the shoulder – PUT - Do not throw!
- Do not touch top of board or outside of edge
- Do not touch top of ring or outside of circle
- Do not exit until “Mark” is heard. You must be in control before exiting
- Exit from back half of circle.
- Retrieve your shot!

Measurement

- Measure from center point of ring
- Measure nearest lesser $\frac{1}{4}$ inch

Meet conclusion

- Verify results with other officials
- Finalize by signing score sheet
- Give results to Head Field Judge

Other important points

- Be friendly, yet professional
- Work with your colleagues
- Be encouraging
- Don't hesitate to consult the rule book